

For Fees Paying Students

Grant Type:

Fee Instalment  Tuition Waiver  Domestic Travel  International Travel

INSTRUCTIONS

- Refer the Students Handbook on SWS Website (Page 12) and check for assessing your eligibility.
- Students applying for fee instalment need to get approval from Ms Hansa Gohel & send a mail at Summer Winter Office. **(You need to fill details from A1 to A4 only).**
- **Bank Account must be in the name of the applicant applying for grant.**
- Applications to be submitted to Ms Hansa Gohel, Admin Office between 3 pm to 5 pm. **Last date for submission: 23<sup>rd</sup> Feb. 2018, 5 P.M.**

A. PERSONAL & ACADEMIC DETAILS					
1	Name of Applicant:				
2	Faculty of:		Course Enrolled:		
3	Roll No:		Email ID:		
4	Presently registered semester:		Mobile No:		
5	Last Academic Record Monsoon/Spring Semester 2016-17:		GPA:		Average Aggregate:

B. FAMILY DETAILS			
1	Name of Parent / Guardian		Relationship with Candidate
2	Occupation/s		No. of earning members in family
3	Address		
4	City & Pin Code		State
5	Annual Income in Rs. (Financial Year : 2016-17)		

C. BANK DETAILS (Account must be in the name of the applicant applying for grant)													
1	Name of Account Holder:												
2	Name of Bank & Branch Address:												
3	Account Type												
4	IFSC / NEFT Code												
5	Account Number												

(Specimen to be typed on Rs. 50/- non judicial stamp paper and duly notarized and submitted along with the application form).

**AFFIDAVIT DECLARATION OF FAMILY INCOME**

I, .....(Father / Mother/  
Guardian) of.....(Name of Student) bearing Code No.  
..... who is studying in .....hereby declare that our  
annual family income from all sources (Financial Year 2016-17) is Rs...../- [in word]  
Rupees.....

I understand that the University may, at its discretion, request any additional documents/  
information, or may undertake a random / surprise home-visit to verify the above claim. If at any  
stage, it is found that the information given by me is false/not true, all benefits given to my  
son/daughter/ward under the scheme of “Tuition Waiver Summer 2018 “ shall be withdrawn, all  
paid money recovered with penal interest, and legal action as deemed fit, may be taken against me or  
my son/daughter/ward.

Date:  
Signature:

(Name & Signature of the Parent/Guardian)

Place:

Residential Address:

.....  
.....

<b>SUMMER SCHOOL 2018 COURSE OPTED FOR:</b>						
<b>Priority</b>	<b>Preference Wise Course Code</b>	<b>Corresponding Course Name</b>	<b>Credits</b>	<b>Amount Paid</b>	<b>Location</b>	<b>SWS Office</b>
1						
2						
3						
4						
5						

<b>E.</b>	<b>Documents required</b> (Please tick this list before submitting)	
1	Copy of Income –tax return Financial Year 2016-17 Assessment Year. 2017-18 should be submitted.	
2	Copy of Bank statement of Financial Year 2016-17 (salary or business account) should be submitted	
3	In case of Income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper is required.(As per attached Format)	
4	Copy of Bank passbook or blank crossed cheque of the bank (Account must be in the name of the student applying for grant)	
5	Result – Grade Report of last semester (Monsoon/Spring Semester : 2016-2017)	
6	Any other documentary proof, as asked by the office should be submitted.	

<b>DECLARATION</b>			
I certify that the statements furnished herein are true to the best of my knowledge and grant my permission for this information to be shared with main administrative office.			
<b>Signature of Applicant</b>		<b>Date of Application</b>	

<b>FOR OFFICE USE ONLY</b>			
<b>Received by</b>		<b>Date of Receipt</b>	